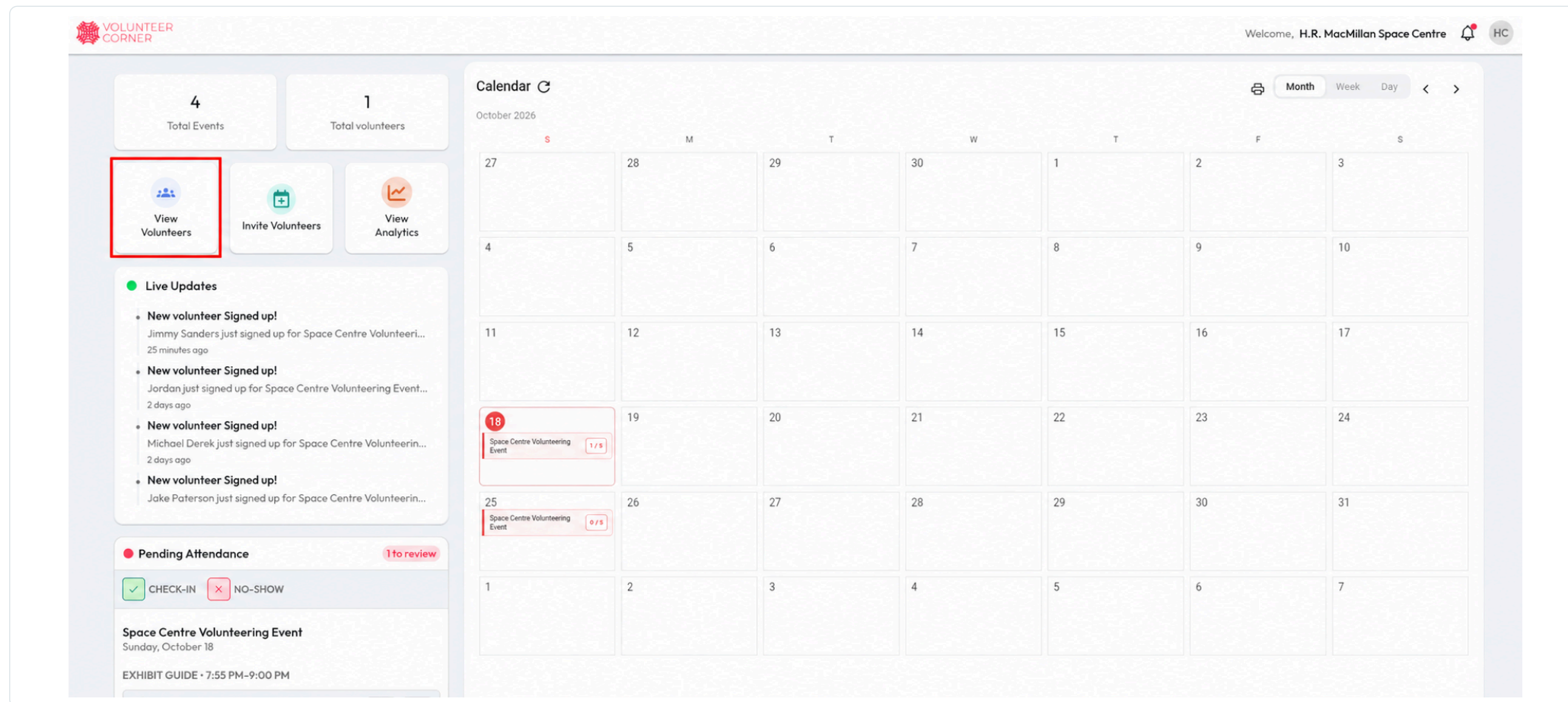


Export Volunteer Hours

Click **View Volunteers** on the dashboard.



The screenshot shows the Volunteer Corner dashboard for H.R. MacMillan Space Centre. The top navigation bar includes the logo, the name 'H.R. MacMillan Space Centre', and a user profile icon labeled 'HC'. The dashboard features several key components:

- Summary Cards:** Two cards at the top left show '4 Total Events' and '1 Total volunteers'.
- Action Buttons:** A row of three buttons: 'View Volunteers' (highlighted with a red box), 'Invite Volunteers', and 'View Analytics'.
- Live Updates:** A section titled 'Live Updates' with four entries, each stating 'New volunteer Signed up!' followed by the volunteer's name and the time since they signed up.
- Pending Attendance:** A section titled 'Pending Attendance' with a '1 to review' badge and a legend for 'CHECK-IN' (green checkmark) and 'NO-SHOW' (red X).
- Calendar:** A large calendar view for October 2026. It shows dates from 27 to 31. Two events are highlighted: 'Space Centre Volunteering Event' on October 18 (1/5) and October 25 (0/5).

Download Volunteer Hours

Click the **pink download button at the bottom right** to export all volunteer hours to Excel.

Optional monthly view: Turn on **Show Monthly** at the top right for monthly hours. Leave it off for yearly hours.

Volunteer Details

Customize
Show Monthly

Search Volunteers

Phone	2026	Total Hours	Age Range	Emergency Name	Emergency Contact	Late Cancellations (< 3 Days)	On-boarded	CRC	Annual Dues Paid	Timesheet photos	Manual Hours
504-318-7319	1.1	1.1	13-17			-	☐	☒	☐	No Photos	Edit Hours + Add
-	5.0	5.0	18-24	Hane	48434649	-	☒	☒	☐	No Photos	Edit Hours + Add

Download

Rows per page: 5
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